

## **Kailua Intermediate School Band Booster- Meeting Minutes**

Date: Thursday, September 8, 2011

Location: Kailua Intermediate School-Band Room

Called to order at 6:07pm by Lisa Woods

**Attendees:** Kristi Kusunoki (Band Instructor), Lisa Woods (President), Joyce Larson (Corresponding Secretary), Carey Hayasaka (Recording Secretary), Russell Arakaki (Treasurer), Rod Palmer (Fundraising Coordinator), Bob Furukawa (Audio/Video), Michael Wolf

### **Introduction of Officers for Approval:**

**Approval of Minutes:** Motion was made by Bob Furukawa, and seconded by Michael Wolf, to approve the minutes of the August 2011 Booster meeting. Motion carried.

### **Officer Reports:**

#### **Treasurer-Russell Arakaki**

- ❖ \$600 worth of booster membership dues collected for 2011-2012.  
Deposited \$440 into Territorial Savings Bank
- ❖ On September 2, 2011 a new checking account was opened at American Savings Bank. We transferred \$10,000 from Territorial Savings Bank to American Savings Bank.
- ❖ An additional \$160 of membership dues were deposited into American Savings Bank, of which \$20 cash payment was for the bounced check from last school year.
- ❖ Territorial Savings Bank balance is \$777.87
- ❖ American Savings Bank balance is \$10,160.00
- ❖ Balance for both accounts is \$10,937.87
- ❖ As soon as the \$20 check clears, will then transfer the remaining funds over from Territorial Savings Bank to American Savings Bank.
- ❖ Russell handed over a copy of the September 2011 Treasurer's report.
- ❖ \$10 available in petty cash.

**Approval of Treasurer's report:** Motion was made by Bob Furukawa, and seconded by Michael Wolf, to approve the Treasurer's report made by Russell Arakaki. Motion carried.

## **New Business/Fundraisers: (Set dates, Chairpersons)**

### **Recycling Dates:**

Four dates scheduled: Oct 1<sup>st</sup>, Jan 7<sup>th</sup>, Feb 4<sup>th</sup>, and April 7<sup>th</sup>.

Give all information to the webmaster in order to solicit more volunteers. The dates were to be the first Saturdays of every month. Kristi Kusunoki cautioned having the recycle drive every month. Families may not have enough time to stock up on recyclables. From previous experience the recyclables and student/parent participation seem to dwindle. She suggested alternating months. Kristi Kusunoki noted that the advanced band has a game in November. January 7<sup>th</sup> is the week kids go back to school. April 7<sup>th</sup> may be cancelled since it is Easter weekend.

### **Rummage Sale:**

Rob Palmer suggested a rummage sale in the beginning, middle, and end of the school year. The best time would be shortly after Christmas sometime in February and March. It would be held in conjunction of the recycle drive.

### **Mcdonalds Night:**

Rob Palmer agreed to coordinate with Mcdonalds as to what nights will work. Friday nights would work best and to avoid Kailua High School football games.

### **7-11 Coupon Books:**

- ❖ Sales will be in November.

### **Festival of Giving:**

- ❖ Sales will be the same time of year.
- ❖ \$5 tickets
- ❖ Given 200 tickets at a time.
- ❖ Last year raised \$500.
- ❖ Need to get students to volunteer for shifts at the event.

### **Chili Dog/Laulau:**

- ❖ For concert in December.
- ❖ Presale tickets recommended and could be applied to individual student accounts.
- ❖ The Laulau contact person was the recording secretary from last year.

### **Zumba:**

- ❖ Contact: Honey Kushman
- ❖ Kailua Intermediate Cafeteria: Tuesday, Thursday, and Fridays.
- ❖ \$5 at the door.
- ❖ Honey is willing to hold a class twice a week.

### **Aunty Ono's Cookies:**

- ❖ Issues were raised regarding the pick up, being left with cookie dough, and Aunty Ono being inconsistent with the orders that are placed.
- ❖ Lisa Wood mentioned changing to School Kine Cookies, someone comes to the school to setup and gives out envelopes.
- ❖ Students have the opportunity to make more money with Aunty Ono's Cookies.
- ❖ Decided to stay with Aunty Ono's Cookies fundraising.

### **Other Fundraising Ideas:**

- ❖ Boston's North End Pizza: \$20 for a pizza with 5 toppings or used for individual slices.
- ❖ Carwash
- ❖ Lisa Woods is going to inquire about a bag sale on base.
- ❖ Boutiki: They donate quarterly.
- ❖ Solicit in programs: Example, Kristi Kusunoki's high school band made \$14000 with program advertisements.
- ❖ California Pizza Kitchen: 20% goes to the school.

### **Non-profit:**

- ❖ Waiting on Dave Oka to follow up.
- ❖ There is a CPA that works with bands to get to that non-profit status.
- ❖ It could cost about \$4000.
- ❖ Since our band is not in financial trouble we could inquire.
- ❖ Decided to contact Dave Oka before proceeding.

### **Chairpersons:**

- ❖ Send out emails to ask for chairpersons for each fundraiser.
- ❖ Joyce Larson needs updated mailing lists.

### **Upcoming Events:**

#### **Kailua High School Homecoming-9/24/11:**

- ❖ Advance band will play with the Kailua High School band.
- ❖ Meet at 4pm at Kailua High School.

- ❖ Will perform two songs.
- ❖ Potluck with the Kailua High School band to socialize and learn.
- ❖ Pick up time is 9pm at Kailua High School, parents are able to stay and finish watching the game.

**Banner:**

- ❖ Bob Furukawa suggested making a banner in the size of 3'x8' in vinyl and should cost around \$50-\$60.
- ❖ Students may help with the design.
- ❖ Banner can be used during concerts, recycling drive, festival of giving, etc.

**Honolulu Wind Quintet visitation:**

- ❖ Will be educational for the advanced band, unfortunately they will not have time for the beginning band classes.
- ❖ Woodwind, brass, and string.
- ❖ Asking for a co-sponsoring fee of \$100 for traveling expenses, amounts to be \$20 per person.
- ❖ An immediate decision was to be made to release monies. The vote was unanimous.

**Chimes:**

- ❖ They would add a different quality of sound for the advanced band.
- ❖ Kristi Kusunoki wants to purchase chimes for \$3840.00 includes shipping.
- ❖ An immediate decision was to be made to release monies. The vote was unanimous.
- ❖ Kristi Kusunoki will put in the order and give information to Russell Arakaki.

**Any New Business:** None

**Meeting Adjourned:** 7:13pm

**Next Scheduled Meeting:** Thursday, October 20, 2011 at 6:00pm in KIS Band Room.

**Minutes Submitted by:** Carey Hayasaka