

Kailua Intermediate School Band Booster – Meeting Minutes

Date: Thursday, January 5, 2012

Location: Kailua Intermediate School – Band Room

Called to order at 6:15pm by Lisa Woods

Attendees: Kristi Kusunoki (Band Director), Lisa Woods (President), Carey Hayasaka (Recording Secretary), Leo Woitas, Mike Imanaka, Michael Wolf, Joyce Larson (Corresponding Secretary), Dave Oka, Bob Furukawa

Approval of Minutes: Motion was made by Mike Imanaka, and seconded by Dave Oka, to approve the minutes of the December 2011 Booster meeting. Motion carried.

Officer Reports:

Treasurer-Russell Arakaki

- Individual student accounts should be earmarked for liability.
- Look for a CPA to help clean up the books.

Approval of Treasurer's Report: Motion was made by Dave Oka, and seconded by Mike Imanaka, to approve the Treasurer's report made by Russell Arakaki. Motion Carried.

Old Business:

Agnes' Fundraiser:

- Should be clear, have not heard anyone trying to redeem tickets after cut off date.
- \$4267.00 deposited.
- Recommend for next year.
- There's an outstanding balance.

7-11 Fundraiser:

- Several outstanding balances, emails were sent to parents with their child's outstanding balances.
- Ordered an additional 100 coupon books that were not sold.
- Create a better system to lessen the chances of outstanding balances.
- Need to sell leftover inventory.

Recycling Drive (January 7):

- Setup 7:30am
- Collect from 8am-12pm
- Need more volunteers.

Recycling Drive and Rummage Sale (February 4):

- Need someone to do rummage sale.
- Need tents and tables.
- Start collecting items for sale Monday, 1/23.

- Start pricing Friday, 2/3 at 4:30pm.
- Do a color coordinating price tag.
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- ‘Advertise: Craigslist, midweek, and base newspaper.
- Donate leftover rummage sale items to thrift store.
- Call UCP to pick up at 2:00pm.

Advanced Band Trip:

- Twenty-nine students confirmed.
- All checks will be deposited Friday, 1/6.
- Disney will allow us to pay for the one missing child.
- Agreed that the \$30.00 will come out of the Band booster, there was no vote.
- There will be one final meeting with the travel agent to go over the finalized itinerary.
- The Windward Mall concert will act as practice for the California trip; there will be another practice the following day.

Banner:

- 6’x2’ Blue with white lettering.
- Need pricing.

Non-Profit Organization:

- Forwarded the \$2000.00 retainer to the Attorney.
- Attorney sent invoice from prior conversation for \$0.00.
- If the attorney asks to meet with all board members, need to schedule.
- He hopes to have all papers filled out by the end of this month.
- All applications turned in by the end of February; wait to hear back from the IRS.

Vice President Vacancy:

- Kristi Kusunoki to send out a personal email to get a 7th grade parent to fill position.

Any Old Business: None.

New Business:

Safety Check Fundraiser:

- Kristi Kusunoki emailed grandparents, and called. No response.
- Will call again.

Advanced Band Extended Rehearsal (January 27 & 28):

- 1/27 – 5-8pm at the KIS Band Room. Students need to eat dinner before rehearsal.
- 1/28 – 9am-3pm, there will be others to help students in separate rooms.
- Potluck lunch.

Joint Concert (February 18):

- Ask to change date.
- Fundraising may be a possibility.

Windward Mall Concert (March 9):

- Meet after school and change into uniform.
- Need help to transport.
- Starts at 4:00pm – 4:30pm.
- Go back to KIS to unload.

Music Purchase:

- Two for advanced band and one for beginning band.
- Previous band directors purchased high school grade music material.
- Cost is \$338.00.
- A motion was made by Leo Woitas, and seconded by Michael Wolf, to approve the release of said monies. Motion carried.

Boston Pizza:

- Waiting for total.

Any New Business: None.

Meeting Adjourned: 7:15pm

Next Scheduled Meeting: Friday, February 3, 2012 at 6:00pm following the pricing of rummage sale items.

Minutes Submitted By: Carey Hayasaka