

Meeting Minutes
Kailua Intermediate School Band Boosters
Band Booster Meeting
October 25, 2016

Location: Kailua Intermediate School (KIS) Band Room

Called to order: 6:03 pm by Joe Tribbey.

Attendees: Kristi Kusunoki (Band Director), Joe Tribbey (President), Maris Jones (Treasurer), Lori Matsushita (Recording Secretary), Hope Montalvo (Vice President), Jeanne Lemon (Corresponding Secretary), Petra Evers, Dacha Nahinu, Julia Humphrey, Christine Tamura, Rita Sele, Chante' Kekaula, Mona Guillermo, Virgil Austria, Margaret Carpenter, Carol Gaylord, Brenda Jensen.

Band Booster Officers

J. Tribbey noted we are still in search of a co-president.

Approval of Minutes: The minutes of 12 September 2016 were approved.

Treasurer's Report

The total income from August 1 – October 16, 2016 was \$5,840.24. (2) Euphoniums were purchased for \$1,500 each; a \$1,000 deposit was made to Kokokahi YWCA for advanced band camp; Agnes Portuguese Bake Shop asked for payment of 199 redeemed tickets (\$696.50). A deposit of \$127 was made (for membership dues, donations, and Agnes fundraising money). The ending balance on October 16 was \$11,655.23 (this does not include the summer band money, which will be used to pay the high school and college students (45 total) who volunteered this past summer).

Fundraiser Chairpersons Update

- Roundtable Night (October 24 from 4-9:30pm): Lani Kohatsu, chairperson. The restaurant seemed to be very busy on Roundtable Night! Still waiting on the final numbers for the fundraiser.
- Panda Express Fundraiser Day (November 4, 10am – 9pm): Maris Jones. The band boosters will receive 20% of all sales during this time period. However, to receive credit, customers need to bring in the flier or have it on their smart phone. Ms. Kusunoki will make a signup sheet for students to sign wave (and pass out fliers) during morning drop off at school. J. Lemon to send out email requesting parent chaperones. M.Jones will make Panda Express signs. Dr. DeLong has approved the distribution of fliers before the honor roll assemblies on 11/3 and 11/4.

Instrument Purchase and Repairs

Ms. Kusunoki's request for the purchase of (10) BERPs* @ \$30/each (\$300 total) has been approved. *for brass instruments. Looking into the future, trombones might be the next instrument to replace. Also, Mr. Kitano might want to purchase new music for next semester (\$600?).

Note: Ms. Kusunoki checked with her former band parent, there were no euphoniums available.

Winter Concert

- Winter Concert Silent Auction (December 16): Kristen Cleveland and Brenda Jensen, chairpersons. Immediate help is needed to solicit local businesses for donations of goods or services. J.Lemon will send out an email to band families requesting donations or connections to local businesses. There will be a "wrapping party" on November 21 at 5pm (before the advanced band trip meeting/booster meeting) – to package up all the collected donations.
- Winter Concert Bake Sale (December 16): Margaret Carpenter, chairperson. J.Lemon will send out a Signup Genius one month prior, requesting pre-wrapped goodies. In the past, the popular items have been: butter mochi, brownies, sugar cookies and anything Christmas themed. Lemon bars was a request from last year's bake sale.
- Winter Concert Dinner Sale (December 16): Christine Moon (?), chairperson. J. Tribbey has secured a donation of 300 hot dogs. He is working on a donation of buns, drinks and chips (will know by next week). If that doesn't pan out, the boosters will ask the band families for donations of drinks/chips/spam musubis.
- M.Jones will ask Bob Furukawa if he can provide video recording for the concert. Ms. Kusunoki has proposed that the band boosters pay Mr. Furukawa \$1000 for his services.

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Upcoming Events

- Panda Express fundraiser: November 4, 10am – 9pm
- Joint Band Rehearsals @ KIS (Advanced Band, Required): November 1 and 7, 4 – 7pm
4 – 6pm rehearsal, 6 – 7pm dinner. KIS band students to provide potluck items for November 1 rehearsal (sign up online). Parents are required to sign out their child. November 7 potluck dinner will be provided by KHS families.
- Rainbow Invitational (All students, optional): November 10, 3:30 – 9:45pm.
Ms. Kusunoki has requested a check for \$380 for the student and chaperone tickets. She has enough parent chaperones (1:6). Parents are required to sign out their child.
- Joint Concert @ KHS (Advanced Band, required): November 12, 3 – 9pm.
The concert will begin at 6:30pm. Dinner will be sold by KHS band boosters; the KIS band students will be fed prior to the concert. There will be a Surfrider Expo (6:00 - 6:30pm) which will showcase what KHS has to offer (academics, sports, extracurricular activities, tour of the new science building, etc.).
- Band Photo (All students, required): November 16, 1:35 – 2:30pm.
Students will be required to wear full band uniform (white collared shirt, black bottoms, black socks and shoes).
- Instrument Petting Zoos (Select Advanced Band students): November 28, December 6.
The students will go to several elementary schools in Kailua and introduce various instruments to incoming 7th graders.

Next Meeting: The next meeting will be held November 21 at 6:45pm, Band Room (following advanced band trip meeting at 6pm).

Meeting Adjourned: J. Tribbey adjourned the meeting at 7:15 pm.

Minutes submitted by: L. Matsushita