

Meeting Minutes

Kailua Intermediate School Band Boosters

Band Booster Meeting

August 15, 2016

Location: Kailua Intermediate School (KIS) Band Room

Called to order: 6:39 pm by Joe Tribbey.

Attendees: Kristi Kusunoki (Band Director), Joe Tribbey, Maris Jones, Lori Matsushita, Jeanne Lemon, Hope Montalvo, Fabiola Dias, Ken Berryman, Shauna Grant, Alicia Foos, Chante' Kekaula, Jessica Alvarez, AJ and Lisa McWhorter, Nicolle and Glenn Grimes, Nani Nagamine, Lani Kohatsu, Columbia Hopkins, Ramona Sarkissian, Malie Medeiros, Dacha Nahinu, Christal Jeong, Kerri Glenn, Michael Pearne, Kwun and Kiana Mak, Bryan Sherlock, Michael and Jackie Fustero, Casandra Koahou, Kristin Cleveland, Nathan Hirayasu, Jr., Beth Aoki, Margaret Carpenter, Meredith Morse, Christine Moon, Louise Tower, Kathy Newlund, Vaneza Austria, Jamie Mulkern, Jennifer Nakamura, Kimberly Trujillo, Brandi Wilson, Monaliza Guillermo, Janis Lawton, Darlene Beatty, Missy Odom, Shawn Domingo, Alan and Leane Kaneko, Michelle Martinez-Lamos and Pamela Morikawa, Vanessa Damato, Tony DelRio, Carol Gaylord, Nicole Leong, Amy Galdeira, Jenna Rivera, Jade Dawson, R. Calvin Biggs, Jana Williams, Sally Wilcoxon, Karlie Myers, Farah Garcia, Brenda Jensen, and Aaron Kreitzer.

Nomination and Election of Officers

The band booster officers of the 2016-2017 school year have been introduced and officially voted in. They are:

President: Joe Tribbey

Vice President: Hope Montalvo

Recording Secretary: Lori Matsushita

Corresponding Secretary: Jeanne Lemon

Treasurer: Maris Jones

Approval of Minutes: The minutes of 02 May 2016 were approved.

Treasurer's Report

The total income from August 2015-July 2016 was \$12,019.87. This included \$2,000 in grants; Agnes' fundraising (\$2,612.50); and Winter Concert income from the food/bake sale and silent auction (\$3,639.85). Expenses for the school year totaled \$13,173.74. Instrument/music purchase and repairs (\$5,998.95); transportation (\$1,045.40) and subsidizing advanced band camp (\$2,521.70) were a few of the expenses.

The 2016-2017 budget was presented by Maris Jones. The beginning balance as of August 1, 2016 is \$9,833.34. Total income for this school year is projected at \$9,850.00. Total expenses is estimated at \$13,905.00. The budget was approved by the band boosters.

Band Booster's Mission Statement and Goals

Our mission statement is, "To provide the additional financial support required to ensure that the KIS Band Program is a vibrant, community engaged learning opportunity that is available to all KIS students who wish to participate."

Agnes' Portuguese Bake Shop Fundraiser (August 15 - September 2)

The Agnes malassada and sweet bread fundraiser is the band's only direct sale for the school year. Tickets are \$7 each and can be redeemed for either (6) malassadas or (1) loaf of sweet bread. The band boosters earn \$3.50 for each ticket sold. However, if a ticket is not redeemed, the boosters receive the full \$7.00. Tickets need to be purchased in advance. Each student should have received an envelope with instructions on the selling process. Please allow a couple days to receive your tickets. If you'd rather purchase tickets directly from Maris Jones, please email: kisband.hawaii@gmail.com and arrangements can be made. Tickets may be redeemed at Agnes Bakery until December 31, 2016.

Fundraiser Chairpersons/Volunteers

Fundraiser chairpersons and volunteers are needed. There are "folders" (notes) available for many of the chairperson duties, so not necessary to reinvent the wheel.

- Agnes' Bake Shop: Maris Jones, chairperson. Ticket sales run from August 15-September 2.
- Grant writer: Last school year, the band boosters received \$2,000 from grants. In a previous year, the band students earned a \$5,000 grant from Castle Foundation (which included 500 hours of student volunteering/manpower). We are looking for a volunteer to do research and grant writing.
- Roundtable/Dominos/CPK: Lani Kohatsu has volunteered to be chairperson. This fundraiser will replace the annual McDonalds night, which is not available at this time.

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- Winter Concert Silent Auction (December 16): Christine Moon, Kristin Cleveland and Brenda Jensen have volunteered to co-chair. Brenda has (2) previous years of experience with the silent auction. She recommends starting early (now) to solicit donations from local businesses and band families. (Malie Medeiros has offered to donate goods and services for the silent auction: jewelry, skincare and yard services).
- Winter Concert Bake Sale (December 16): Margaret Carpenter has volunteered to be chairperson.
- Winter Concert Dinner Sale (December 16): Vacant
- Advanced Band Camp Chefs (February 10-12): Alexa Jacroux Biggs has experience cooking for Girl Scout camp and has volunteered to be the chef for band camp.
- Chaperones/manpower for all concert events via SignUpGenius
- Food Donations for fundraisers and concert events via SignUpGenius

Instrument Purchase and Repairs

Ms. Kusunoki has requested the purchase of (1) tambourine and (1) euphonium. The cost of a tambourine is estimated under \$200, which includes shipping. The euphonium is approximately \$2,000. There were no oppositions from the band boosters. Note: there is a \$2,000 DOE stipend, which can be used towards the purchase of new instruments.

Upcoming Events

- Agnes Bakery Fundraiser (All students, optional): ends September 2
- Band Photo (All students, required): TBA
- Kailua High School Homecoming (Advanced Band, required): October 1 [parent chaperones will be necessary]
- Rainbow Invitational (All students, optional): November 10. [At Aloha Stadium. Permission form will be sent home. (1) chaperone/4-5 students will be required.]
- Joint Concert (Advanced Band, required): November 12

Next Meeting: The next meeting will be held September 12 at 6:00pm, Band Room.

Meeting Adjourned: J. Tribbey adjourned the meeting at 7:10 pm.

Minutes submitted by: L. Matsushita