

Meeting Minutes
Kailua Intermediate School Band Boosters
General Meeting
15 October 2012

Location: Kailua Intermediate School (KIS) Band Room

Called to order: 6:06 pm by Mike Imanaka

Attendees: Kristi Kusunoki (Band Director), Dave Oka (Director), Mike Imanaka (President), John Hyatt (Vice President), Donna Takara (Communication Secretary), Russell Arakaki (Treasurer), Dana Arakaki

Approval of Minutes:

Minutes of the 10 September 2012 meeting were reviewed and approved without objections.

Treasurer's Report:

The treasurer's report was reviewed and approved; future reports will include an additional column on the summary sheet to identify obligated funds.

Old Business:

Recording Secretary & Booster Membership:

An email appeal will be sent to parents to join the Boosters and fill the Recording Secretary position. An appeal will also be attached to the Pops Concert permission slip. Donna Takara's position is Communication Secretary.

McDonald's Night Fundraiser:

The Andreoni's will coordinate the event on Friday, 26 October 2012. Ms. Kusunoki has typed instructions for their use. It was suggested to have a small group of students perform at a safe location outside of McDonald's in addition to holding signs. However, the need for additional rehearsal time is of concern.

Pops Concert:

The original intent of the Pops Concert was a major fundraising event with food trucks, etc. The event has been scaled back due to manpower and other limitations. Mike Imanaka suggested combining the Pops Concert with the Winter Concert to take advantage of the larger audience and to allow more time for coordinating the fundraising effort. Ms. Kusunoki will discuss this option with the Advanced Band students and notify the Boosters of their decision. If the students decide to hold the Pops Concert, food sales will be limited to chili and hot dogs. John Hyatt will coordinate the food with his contacts and provide a per plate cost.

Agnes' Fundraiser:

Russell Arakaki reported that ticket sales are slower this year. The students may not have as much incentive to sell tickets since funds do not go into personal accounts as in the past. Ms. Kusunoki will remind students to turn in their ticket requests now, instead of waiting for the 30 November 2012 deadline.

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Joint Concert with Kailua High School:

Ms. Kusunoki reported that the joint concert will be held at KIS this year on Friday, 30 November 2012. As the hosting school, the Boosters can sell food as a fundraiser. Consider selling chili and hot dogs.

Winter Concert:

Ms. Kusunoki reported that the Winter Concert is scheduled for Friday, 7 December 2012. The new part time band teacher is starting a choir that will also perform at the concert. If the Pops Concert is not held, this concert will be a Winter/Pops Concert with more fundraising effort. Lau lau plates will be sold and food donations will be solicited. Dave Oka reported that raffle ticket sales are illegal (per HPD website). Questions were raised why there are so many raffles at fundraising events despite this notice. Discussion ensued on whether raffle tickets should be distributed to all in attendance, with purchase of food items, and/or with monetary donation. Ms. Kusunoki will ask Janet Rupp for a legal opinion. Mike Imanaka has volunteered to chair this event.

New Business:

Halloween Social:

Ms. Kusunoki reported that the Halloween Social will be held on Friday, 19 October 2012. The event includes a game (Fear Factor food), pizza, and movie (Coraline). There are enough chaperones.

Rainbow Invitational:

Ms. Kusunoki reported that this is an optional excursion on Friday, 9 November 2012 open to all band students. Permission forms will be sent out; chaperones are needed. There is an admission fee. Bus rental expenses will be based on the number of students attending.

Trip Update:

Ms. Kusunoki reported that an informational meeting will be held on Monday, 3 December 2012 to discuss the Hilo Trip scheduled for 15-18 March 2013. The informational meeting will be held prior to the monthly Boosters meeting.

Additions to Agenda:

501(c)(3) Status:

Dave Oka reported that he contacted the State Tax Department and was informed that review of our application for general excise tax (GET) exemption (submitted 5 months ago) has been delayed due to revision of the 2012 tax forms. After State approval is received, fundraising will be subject to GET, but donations, gifts and membership dues will not be subject to GET.

Meeting adjourned: 7:21 pm by Mike Imanaka

Next scheduled meeting: Monday, 19 November 2012 at 6:00 pm in the KIS Band Room

Minutes submitted by: Dana Arakaki