

# **Kailua Intermediate School Band Boosters – Meeting Minutes**

Date: Monday, October 18, 2010

Location: Kailua Intermediate School - Band Room

Called to Order at 6:08 pm by Laura Sueda

**Attendees:** Kristi Kusunoki (Band Instructor), Laura Sueda (President), Lisa Woods (Vice President), Loreen Farr (Corresponding Secretary), Nadine Andow-Chang (Recording Secretary), Debbie Kubota (Treasurer), Alan Kubota (Fundraising Coordinator), Liz Kinsler, Pauline Nette, David Oka, Leo Woitas.

**Approval of Minutes:** Motion was made by Loreen Farr, seconded by Kristi Kusunoki, to approve the minutes of the Sept. 13, 2010 Booster meeting. Motion carried.

## **Officers Reports:**

### **Treasurer – Debbie Kubota**

Deposit of \$840.93 was made from money collected for McDonald's night, etc. account balance is now \$8,980.13

## **Committee Reports:**

### **HI-5 Recycling Drive – Leo Woitas (co-chair)**

Report on the 1<sup>st</sup> Recycling drive held on October 2, 2010.

- 21 students and 13 adults helped with the drive.
- Collected approximately 60 bags of recyclables for a total of \$345.65 earned.  
Breakdown: Aluminum 112 lbs. = \$176.31 / Small Plastic 55 lbs. = \$66.98 / Large Plastic 93 lbs. = \$81.26 / Glass 183 lbs. = \$21.10
- KIS school marquee - Ms. Kusunoki said the school administration has agreed to allow us to put the recycle information on the marquee.
- Suggestion was made that parents be able to drop-off the recyclables on the *Friday Morning* before the recycle drive (drop off student & recyclables at the same time). Temporary storage space may be a problem. Manpower to collect it, we have.
- Saturday, Dec. 4<sup>th</sup> is the next Recycle Drive 8:00-12:00 noon.

### **McDonalds Night – Alan Kubota**

- Friday, Sept. 10<sup>th</sup> the amount received from McDonalds was \$782.93 + \$38.00 in donations for a grand total of \$820.93
- Friday, Oct. 15<sup>th</sup> was again successful. Sales were over \$2,500.00, the band will receive 20% of that total. Cash donations of \$45.00 will be added to the final total.
- Used a different organizational system. Divided into groups and rotated locations every 15 minutes. New system very organized and worked well.
- Shorter shifts were used due to darkness. Shifts were 5:00-6:00 / 6:00-7:00
- New signs are needed. Some suggestions were: Glow (florescent) paints, larger fonts, one word per sign, big black block lettering
- Friday, Nov. 19<sup>th</sup> is the Next McDonalds night. Ms. Kusunoki will be having 10-13 band members playing music inside the restaurant during the event.

### **Auntie Ono's Cookie Sale – Noe Hokoana (Alan Kubota reported for Noe)**

- Order forms sent home with band members. Sales from Oct. 1<sup>st</sup> thru Oct. 22<sup>nd</sup>
- Distribution day is Wednesday, November 17<sup>th</sup> from 2:00 – 5:00.
- Need parents for the distribution. Last year students were mixing up the orders. Need only 3-4 students to use as runners.

### **Festival of Giving at Windward Mall – Rod Palmer (Alan Kubota for Rod)**

- Saturday, November 6<sup>th</sup> at 3:00-8:00 p.m.
- Our table will be near I-Hop
- Need to turn in forms stating who will be at the event table.
- Ms. Kusunoki has the 200 tickets for pre-sale (more available if we need it)
- Band members will be doing the pre-sale tickets (suggestions were made on how to distribute the tickets - Ms. Kusunoki said she can post info on snap grades)
- Ticket sales that occur during the event will go to the booster general fund.

### **7-11 Coupon Books – Steve & Glannie Kodama (Alan Kubota for Glannie)**

- Selling price is \$5.00  
Cost is \$2.75, the \$2.25 profit goes to the student's individual account
- Nov. 19<sup>th</sup> – Pick up books from 7-11 (need 2 adults to sign-out for them)
- Nov. 22<sup>nd</sup> – Coupon Book distribution date

### **Chili Dog Dinner (Winter Concert) – Pauline Nette**

- Friday, December 10<sup>th</sup>, set-up starts at about 3:00 p.m. (need men to tie electrical cords, etc.)
- Bake Sale during the dinner, Laura Sueda will chair that portion.
- Cash box – Ms. Kusunoki has one, one more is needed. (office may have one)
- Electrical Power strips – Ms. Kusunoki has 4 strips, Loreen Farr will bring more.
- Silent Auction – It was decided there wouldn't be an auction.
- Bowl Count & Plate Tally – was decided No counting/No tallies.
- Grill for hot dogs and/or pre-cooked (Lisa Woods has a Weber)

#### *Menu:*

- Chili Hot Dog
- Chili / Rice
- Maybe LauLau – Loreen Farr has a friend on the Big Island that makes it, she brought some to sample. Suggested that it be added to the menu as a side or as its own plate with rice. The cost is \$2.00 + \$0.50 shipping. If LauLau is a good seller, it could be considered for future dinners. Discussion tabled for now.

### **Upcoming Events:**

#### **Band T-shirts – Kristi Kusunoki**

- Order forms & money were due today, but she will take late orders, for a few days.
- T-shirts had a \$40.00 unexpected printing cost. Motion was made by Lisa Woods, seconded by Pauline Nette, to approve the use of \$40.00 from the cash donations that had not yet been deposited to the booster bank account. Motion carried.

### **Rainbow Invitational – Kristi Kusunoki**

- Wednesday, November 10<sup>th</sup> at Aloha Stadium
- Arrive at the stadium at 4:30 p.m. / Return to school at 9:30-9:45 p.m.
- Open to all band members, if they want to go and watch the marching band festival
- Admission fee & Bus fee, students will have to pay all fees
- Need Parent chaperones

### **Band Picture Taking – Kristi Kusunoki**

- Thursday, November 18<sup>th</sup> at 8:00-8:45 a.m.
- Students need to come to school in their band uniform (white shirt/black pants) and bring with them a change of clothes (school uniform).
- Both beginning and advanced band photos will be taken.

### **Elementary School Concerts – Kristi Kusunoki**

- Thursday, December 2<sup>nd</sup> at 7:15 a.m.– 2:30 p.m.
- Going to 5 elementary schools: Lanikai, Aikahi, Kailua, Kainalu, & Mokapu.
- Student needs to bring a home lunch and bottled water.
- 30 minute concerts planned, 45 minute pack-up/travel time.
- Only advanced band will be going – student comes to school in band uniform.
- Need more vehicles to transport students & instruments, truck for tubas, if possible.

### **Non-Profit Organization (501c3) – David Oka**

Need a parent to help look over the legal paperwork structure.

Ms. Kusunoki said her friend is a lawyer and might be able to look it over.

### **Questions / Answers:**

#### **Will the band performances be videoed?**

Mr. Furukawa has offered to video record the performances this year, and if his son continues in the band, then next year also.

### **Reminders:**

Website: [kisband.weebly.com](http://kisband.weebly.com)      Email: [kis.jr.band@gmail.com](mailto:kis.jr.band@gmail.com)

Meeting Adjourned: 7:10 p.m.

Next scheduled meeting: Monday, Nov. 08, 2010 at 6:00 pm in KIS Band room.

Minutes submitted by: Nadine Andow-Chang